

Pirton Parish Council



Parish Clerk:
Mr Edward Roberts
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To Councillors:
Burleigh, Goodman, Maple, Parkin, Rogers, Rowe. Stirling

2 May 2024

You are summoned to attend the following Meeting:

Pirton Parish Council Annual Meeting to be held at 7.45 pm on **Thursday 9 May 2024 at Pirton Village Hall**

Members of the public and press are invited to attend the meeting.

Edward Roberts
Clerk to Pirton Parish Council

A G E N D A

- 24-01** To elect the Chairman.
- 24-02** To elect the Vice-Chairman.
- 24-03** To receive and accept apologies for absence.
- 24-04** Public participation.
- 24-05** To receive declarations of Interest from Councillors on items on the Agenda and to consider any requests for dispensation.
- 24-06** To confirm and sign the Minutes of the Parish Council Meeting held on Thursday 11 April 2024 as a true and accurate record.
- 24-07** To receive Bank Reconciliation and Financial Summary and to approve accounts for payment.
- 24-08** To receive the Clerk's report.
- 24-09** To co-opt a new member onto the Council.
- 24-10** To receive the Annual Internal Audit Report and discuss the recommendations.
- 24-11** To sign the Annual Governance Statement.
- 24-12** To approve the accounts for the financial year 2023-24 and sign the Annual Governance and Accountability Return.

- 24-13** To agree the dates for the Public Rights period as suggested by the external auditor, Monday 3 June – Friday 12 July 2024.
- 24-14** To consider the following resolution: “The Parish Council resolves from 9 May 2024, until the next relevant Annual Meeting of the Council, that having met the conditions of eligibility as defined in the Localism Act 2011 and SI 965 The Parish Councils Act (General Power of Competence)(Prescribed Conditions) Order 2012 to adopt the General Power of Competence.”
- 24-15** To receive the New Pavilion Working Group report.
- 24-16** To agree to submit an application to form a charity.
- 24-17** To agree to advertise for contractors in accordance with the procurement requirements.
- 24-18** To agree a date to meet the PSSC to discuss the management arrangements for the new pavilion.
- 24-19** To agree to spend up to £6,500 on two 20 foot containers for storage at the recreation ground.
- 24-20** Planning
- a. To consider Planning Applications (as in Appendix A).
 - b. To receive an update on Blakeney Homes.
 - c. To receive an update on West Lane Farm.
 - d. To receive an update on Wright’s Farm.
- 24-21** To confirm the arrangements for insurance cover.
- 24-22** To confirm bank signatories for the Pirton Parish Council Unity Trust bank account as listed below:
Cllr Amanda Goodman
Cllr Simon Maple
Cllr Jill Rogers
Cllr Nick Rowe
- 24-23** To review and approve the following procedures of the council:
- a. Standing Orders (doc001).
 - b. Financial Regulations (doc003).
 - c. Freedom of Information Act 2000 Publication Scheme (doc007).
 - d. Risk Management Policy (doc011)
 - e. Terms of Reference and Delegation(Doc 014)
 - f. Great Green policy (Doc020)
 - g. Internal Financial Controls Policy (doc 025)
 - h. Financial Reserves Policy (doc 026)
- 24-24** To confirm Direct Debit as the method of payment to Castle Water and the Information Commissioner (Financial Regulations 6.7)
- 24-25** To confirm BACS as the preferred method of payment of invoices received by the council. (Financial Regulations 6.9)
- 24-26** To appoint council representatives to organisations (doc014a):
- a. Tree warden
 - b. HR Committee
 - c. Environmental Committee

- d. Communications Working Group
- e. Planning Working Group
- f. New Pavilion Working Group
- g. Village Hall Committee
- h. Bury Trust
- i. Rands Trust
- j. Hammonds Committee

24-27 To receive an update on Pirton road safety issues, including speed limits..

24-28 To determine the time and place of ordinary meetings of the full council up to and including the next Annual Meeting of the full council. Meetings to be held at 7.45pm on the second Thursday of each month in the Village Hall on the following dates:

13 June 2024	11 July 2024	8 August 2024
12 September 2024	10 October 2024	14 November 2024
12 December 2024	9 January 2025	13 February 2025
13 March 2025	10 April 2025	

with the Annual Meeting to take place on 8 May 2025.

24-29 To suggest items for the next Meeting of the Parish Council to be held on

Thursday, 13 June 2024 at Pirton Village Hall at 7.45 pm.

Appendix A – Planning Applications

Reference	Detail
i 23/02838/FP	<p>Wrights Farm, Shillington Road, Pirton</p> <p><i>Erection of 2 x 3-bed dwellings with detached single garages, 2 x 2-bed bungalows and conversion of Listed Barn into 1 x 4-bed dwelling with triple detached garage following demolition of existing farm buildings.</i></p> <p>Comments to Andrew Hunter by 27 April 2024 (extended to 10 May)</p>
ii 24/00708/LBC	<p>Wrights Farm, Shillington Road, Pirton</p> <p><i>Two storey extension and internal and external alterations to existing agricultural barn to facilitate conversion into one 4-bed dwelling.</i></p> <p>Comments to Andrew Hunter by 27 April 2024 (extended to 10 May)</p>
iii 24/00553/FP	<p>15 Shillington Road, Pirton</p> <p><i>Single storey side extension and alterations to window/door arrangement of existing dwelling. Erection of one detached 2-bed dwelling following demolition of existing outbuildings</i></p> <p>Comments to Andrew Hunter by 27 April 2024 (extended to 10 May)</p>
iv 24/00719/FPH	<p>1 West Lane, Pirton</p> <p><i>Installation of front permeable hardstanding and creation of vehicular access off West Lane</i></p> <p>Comments to Thomas Howe by 8 May 2024</p>

Planning Decisions (for information only)

Reference	Detail
i 24/00257/FPH	<p>33 Royal Oak Lane, Pirton</p> <p><i>Single storey side and rear extensions following demolition of existing conservatory and attached single garage.</i></p> <p>Permission granted 9 April 2024</p>
ii 23/02023/LBC	<p>6 Bury End, Pirton</p> <p><i>Single storey rear extension.</i></p> <p>Listed building consent granted 23 April 2024</p>
iii 24/00544/FPH	<p>The Lodge, Shillington Road, Pirton</p> <p><i>Two storey rear extension including first floor side balcony platform, dormer windows and rooflights. External cladding</i></p>

Planning permission refused 23 April 2024

iv **24/00609/LDCP** **30 Shillington Road, Pirton**

Erection of rear garden shed.

Certificate of Lawfulness granted 24 April 2024

v **24/00207/FP** **PSSC, Walnut Tree Road, Pirton**

Erection of pavilion and subsequent demolition of existing pavilion building

Permission granted 25 April 2024